

IDAHO Board of Tax Appeals

Amended Board Meeting Agenda

1673 W. Shoreline Drive – Suite 120

July 25, 2024

- 9:00 Convene, welcoming remarks & introductions (Chairman Heinrich)
 - introduction (Woodmansee)
- 9:15 Approve minutes of previous meeting (7/27/23 and 12/8/23) – **Action Item**
- 9:20 BTA Chairman
 - entertain motion to elect Chair (I.C. Section 63-3803) – **Action Item**
 - review chairman duties
- 9:25 Authorization: processing routine orders (Director Pollock) – **Action Item**
- 10:00 Budget (Dir. Pollock)
 - FY 2024 budget recap
 - FY 2025 budget appropriation
 - FY 2026 budget requests
- 10:15 Reports
 - Board appointments (Dir. Pollock)
 - case disbursement (Dir. Pollock)
 - 2023 hearing season take-aways (Board and staff)
 - performance measurements & stats (VanLith)
 - recent court appeals (Whitaker)
 - recent court decisions (VanLith)
 - BOE update (Whitaker)
 - acknowledgment packets (Woodmansee)
 - welcome packets (Woodmansee)
- 10:45 Break
- 11:00 Training – Security (Woodmansee)
- 11:15 2024 Legislative Session review (VanLith)
- 11:45 Decision Template – New Style (Dir. Pollock and VanLith)
- 12:00 Lunch

- 1:00 Fall hearing season (Pollock)
- representation, submitting hearing records & proposed decisions
- staff duty assignments
- 1:20 DFM Analyst - Jacob Sauer - Financial Management Analyst Sr.
- 1:40 NAHO training video - Developing the Record of In-Person, Video, and
Telephonic Administrative Hearings
- 2:20 Break
- 2:40 Other business
- fall availability/board calendars
- next meeting date
- 3:00 Adjourn sine die